



## **HIPPY US Coordinator Preservice Course Overview**

Welcome to the HIPPY US Coordinator Preservice Training, a comprehensive program designed to equip new HIPPY coordinators with the knowledge, skills, and support necessary to effectively implement the Home Instruction for Parents of Preschool Youngsters (HIPPY) program in their communities. This training is divided into three parts, each crafted to provide a well-rounded learning experience that combines online modules, in-person sessions, and post-preservice support webinars. To obtain a Coordinator Preservice Certificate of completion, participants must complete parts 1 and 2 of the training.

Throughout this training, participants will explore the core principles of the HIPPY model, best practices for engaging families and home visitors, learn how to effectively utilize curriculum materials, and gain valuable insights into program implementation strategies and model fidelity. With guidance from experienced facilitators and opportunities for collaboration with fellow coordinators, participants will emerge from this training ready to make a meaningful difference in the lives of children, families and staff.

### **Part 1: Online Learning Modules**

**Duration:** Self-paced, approximately 10-12 hours of study

**Description:** The first part of the HIPPY US Coordinator Preservice Training involves completing a series of comprehensive modules through our online learning portal. These modules are designed to provide coordinators with foundational knowledge and skills necessary for effective program implementation. Participants will have access to various multimedia resources, interactive activities, and assessments to enhance their learning experience. Topics covered in this part include:

1. **The HIPPY Model:** In this module, participants will learn about the four essential features of the HIPPY Model and will reflect on the goals of the HIPPY program.
2. **HIPPY Staff:** In this module, participants will gain a clear understanding of the roles and expectations for coordinators and home visitors and will review coordinator and home visitor key responsibilities and identify the qualities of an effective home visitor.

3. **HIPPY Curriculum:** In this module, participants will learn the purpose, design, and format of the HIPPY Curriculum. Participants will also review the HIPPY coordinator guide and take a deep dive into the HIPPY packets.
4. **HIPPY Home Visits:** In this module, participants will learn basic concepts about a HIPPY home visit structure, practice home visit observations, and take a deep look at home visit safety.
5. **Role Play:** In this module, participants will learn about role play which is the primary service delivery method in HIPPY. Learners will observe a role-play session and utilize the Home Visit Observation Form.
6. **Recruiting:** In this module, learners will learn the basics of recruiting HIPPY families and identify strategies and partners for successful recruiting and create a recruitment plan. After a brief overview, participants will begin to develop a Recruitment Plan by setting recruitment goals. Recruitment responsibilities will be presented and participants will identify who will work on recruitment. Participants will identify families who would be served best by a HIPPY program in their community.
7. **Group Meetings:** In this module, learners will learn basic concepts of parent meetings. Learners will download and utilize several documents throughout the module to plan a parent group meeting.
8. **HIPPY Worldwide:** In this module, participants will learn about HIPPY as a global network and the global scale and reach of HIPPY. HIPPY has been implemented in over 15 countries worldwide. This session will show the origins of the program in several countries and demonstrate how the same core HIPPY model adapts to different cultural contexts. In this module, participants will learn about HIPPY as a global network and the global scale and reach of HIPPY.

To learn more about how to access and utilize the online learning platform, view the document titled ["How to Use the HIPPY US LMS System"](#).

## **Part 2: In-Person Sessions**

**Duration:** 2 half days and 2 full days

**Description:** The second part of the HIPPY US Coordinator Preservice Training consists of in-person sessions aimed at further developing coordinators' skills and fostering collaboration among peers.

During this time you will have the opportunity to build your HIPPY US Coordinator Community as you interact with fellow HIPPY US coordinators from across the US. In addition, these sessions reinforce the content learned through the online learning platform and provide an opportunity for participants to engage in hands-on activities, group discussions, and role-playing exercises under the guidance of experienced facilitators. Key topics covered during the in-person sessions include:

1. The HIPPY Model
2. Recruiting
3. Home Visits
4. HIPPY Curriculum
5. Program Staff
6. Role Play
7. Parent Group Meetings
8. Program Standards
9. Data Collection and Reporting

### **Part 3: Post-Preservice Support Webinars**

**Duration:** 4 sessions, scheduled bi-weekly

**Description:** The third part of the HIPPY US Coordinator Preservice Training offers ongoing support and professional development through a series of optional post-preservice support webinars. The post-preservice support webinars are not required to obtain the Certificate of completion for Coordinator Preservice.

These webinars are designed to reinforce key concepts learned during the preservice training and provide additional guidance on program implementation. Facilitated by experienced HIPPY trainers and experts, each webinar focuses on specific topics tailored to coordinators' needs and challenges.

1. **Post-preservice Support Q&A Session:** This interactive webinar offers coordinators the chance to address lingering questions and receive personalized support from experienced trainers, enhancing their confidence and effectiveness in implementing the HIPPY program.

2. **Outreach and Advocacy:** Participants will explore effective strategies for raising awareness and cultivating partnerships to promote HIPPY within their communities to expand the program's reach and impact.
3. **Research and Evaluation:** Participants will learn about past and current research measuring HIPPY's impact, providing coordinators with insights into evidence-based practices and strategies for demonstrating program effectiveness to stakeholders and funders.
4. **The First 10 Weeks:** In the final webinar of the series participants will learn best practices to implement in the First 10 Weeks to set the stage for long-term engagement and positive outcomes for the families and communities in their program.

### **Additional Information**

To obtain your preservice certificate, completion of both the online LMS modules and attendance for all days of the in-person session is required. The online modules take 10 hours or less to complete for most participants. For the in-person session, more details regarding dates, location, and a full agenda will follow in the next few weeks.

**Cancellation:** In the event that a participant initiates the preservice training but subsequently cancels, a cancellation fee of \$100 will be applicable. In the event that the participant initiates the preservice training but does not attend the in-person session of preservice and attends the in-person session at a later date, the participant may need to complete any portions of the LMS that have been updated during the timeframe between preservice sessions.

**Communication:** Over the next few months we will send frequent, at times weekly, updates and important information regarding the training via email. Sometimes, our automated emails may inadvertently land in your spam folder, so be sure to check there as well.

**How to contact course instructors:** Should you have any questions or require assistance, including technical assistance, please utilize the [HIPPY US Request for Support Form](#).

We're excited to embark on this learning journey with you as you begin to build your coordinator community at HIPPY US! Get ready for a rewarding expedition that empowers you to support your community, home visitors, and the parents that you serve in their role as their child's first and most

important teacher. We look forward to getting to know more about you and your program during this time. Let's make great things happen together!